

Regulations for the use of IT resources

Replaces Regulations for the use of Halmstad University's computers and network, dnr 10-2006-1269

Scope

This document applies to all users of IT equipment and facilities at Halmstad University, covering not only employees and students but also temporary users.

Responsibility

- Computer accounts are personal. The account owner is responsible for how the account is used.
- Every IT user is responsible for his/her information security in accordance with what is stated in the regulations.
- All users should regularly check their allotted email box and read relevant messages contained therein.
- Every IT user shall, at the end of their studies/employment take care of the files and documents that shall be preserved.

Usage

- Copyright should be observed at all times. It is not permitted to unlawfully download / distribute protected materials such as software, films, music or other items which are protected by copyright.
- The user of the computer account should not indulge in any disruptive activity.
- All software should be installed by Campus Services or with the approval of Campus Services.
- It is not permitted to connect private computers or other equipment other than to the network specifically provided for the task.
- It is permitted to a limited extent to use the University's resources for private matters such as email, surfing and similar. Teaching and studies should always be prioritised in computer and project rooms.
- IT services with the University's local network should only use hh.se as the domain name.

Ethics

Surfing to websites with unlawful, unethical or unsuitable contents is not permitted unless work tasks, research or studies specifically require visits to such web pages.

Measures and surveillance

- Campus Services has the right, without giving advance notice and for the purpose of continuous maintenance management, to intercept net traffic through technical measures in the network and system. In cases where a user is suspected of some unlawful infringement of the regulations, the above rights are extended to include the user's stored data.
- Campus Services has the right in cases of disruption to net operations, security risks or other suspected infringements or improprieties to temporarily suspend access to individual or collective IT resources.
- Repeated or serious breaches of these regulations can lead to suspension from the use of computer resources and/or being reported to the student/staff disciplinary committee. Suspected legal infringements can be reported to the police.
- Information on incidents regarding information security, personal data, etc. can be forwarded to other authorities, following regulations.

Changes in circumstances relating to work tasks or studies can lead to changes in access privilege levels in IT systems.