

# Söka data och skapa bokmärken



Wecksten, Mattias 2010



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# Översikt

- Dataförståelse
- Grundläggande sökningar
- GREP
- Bokmärken
- Struktur
- Indexering

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# Dataförståelse

- Data kan kodas på olika vis.
- Detta måste vi ta hänsyn till när vi söker.
- (275-286)

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# Sökningar

- Sökuttryck
  - Globala
    - KEYWORDS.INI
  - Lokala
    - Vilka nyckelord ska flyttas till det globala settet?
- (287-289)

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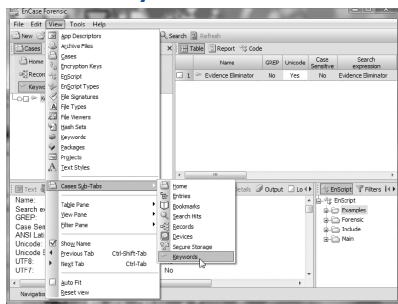
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# Skapa sökuttryck



- (289-295)

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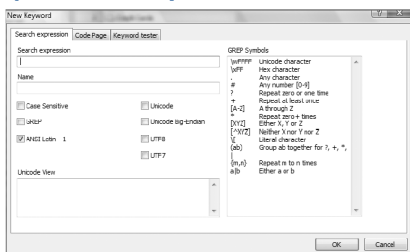
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# Skapa sökuttryck



- (289-292)

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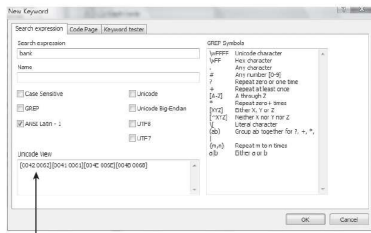
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# Skapa söktryck



Uppercase and lowercase b, respectively, shown in Hex

- (289-292)



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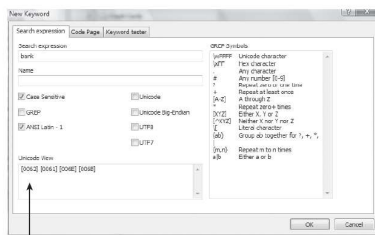
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# Skapa söktryck



With case-sensitive search, the hex value is specific to the case of your keyword.

- (289-292)



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# Begrepp

- Case sensitive
- GREP
- RTL Reading
- ANSI Latin - 1
- Unicode
- Big-Endian Unicode
- UTF-8
- UTF-7

- (292-293)



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## Strukturera

- Fördelar med struktur?
- Exportera
- Importera
- (294-297)

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## GREP

- Söker form, inte innehåll
- .
- ?
- \*
- +
- #
- [ABC]
- [^ABC]
- [A-C]
- \+
- {X,Y}
- (ab)
- a|b
- \255
- \x42
- \w|234
- Hjälpmedel: Keyword tester, REGEX Coach
- (297-305)

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## GREP

- Vad vill vi söka efter?
- Epost
- URL
- Telefonnummer
- Spårnings ID (posten)
- Personnummer
- Kontokortsnummer
- Klockslag
- Datum
- Serienummer
- Artikelnummer

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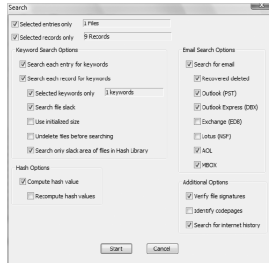
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## Genomföra sökning

- Sökningen har två komponenter
  - Vad ska vi söka efter
  - Vilken datamängd ska genomsökas
- (306-309)



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## Hantera resultat

- Copy
- Delete
- Delete All Selected
- Export
- Tag Selected Files
- Tag File
- Send To
- EnCode Preview
- View Search Hits
- (309-317)
- Bookmark Selected Items
- Show Excluded
- Show Deleted
- Exclude
- Exclude All Selected
- Show Columns
- Column
- Sort
- Select Item
- Go To Parent

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## Bokmärken

- Syfte: Kunna läsa rapporten utan tillgång till underliggande data och ändå få ett sammanhang.
- Sweep bookmark
- Note bookmark
- Folder information bookmark
- Notable file bookmark
- File group bookmark
- Other bookmarks

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## Note Bookmark

- Lägga till information
- (317-318)

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## Folder Information Bookmark

- Visa folderstruktur
- Även enheter
- (318-321)

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## Noteable file bookmark

- Märka en hel fil
- (321-324)

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## File Group Bookmark

- Relaterade filer i grupp.
- (324-425)

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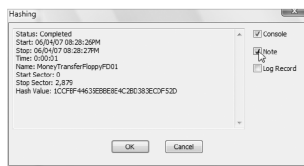
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## Other bookmarks

- Processdialog
- (325-326)



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## Report

- Export
- Report generator
- (327-329)

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# Indexering

- Söka på innehåll inte format
- (333-339)

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