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Regulations for the payment of tuition fees

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Regulations for the payment of tuition fees

1. Introduction

Halmstad University in accordance to the regulations concerning application fees and tuition fees regarding universities and colleges (2010:543) charge a fee for persons who are not citizens of a country included in the agreement of The European Economic Area (EES) or of Switzerland (third-country nationals)

If the student's status of requirement to pay tuition fees is altered, the student needs to apply for tuition fee exemption at the Student Affairs Department. The student is responsible for attaching a decision of changed residence permit/residency to prove that tuition fee exemption applies. After assessment, the student will be notified the decision of possible tuition fee exemption. Decisions on altered status to tuition fee exemption applies from the following semester. The decision is therefore not retroactive and tuition fee(s) paid for commenced programmes/courses are not reimbursed.

2. Fee(s)

The tuition fee(s) is decided by the University for every programme/course based on the principle of the total coverage of costs, and will be announced in the time and form the University considers best.

3. Payment of tuition fee(s)

In order to begin an education at the University, all payments must have been made. The University decides if the fulfilment of the required fee(s) were made in a correct way.

If the education comprises of more than 30 credits the payment of tuition fee(s) can be divided for each semester. Tuition fees must be paid each semester in advance, if nothing else has been decided regarding the amount of credits. If the education comprises of 30 credits or less, then the whole tuition fee(s) must be paid in one full-payment.

How and when the payment of tuition fee(s) is to be paid is decided by the University. Payments shall be made in Swedish Crowns (SEK) and the tuition fee paying student is responsible for their own bank charges.

If payment is not paid in accordance in what the University has decided, the University can, in accordance to § 10 of regulations concerning application fees and tuition fees at universities and colleges, make the decision to suspend the student from the education-in-progress until the fee(s) have been paid.

4. Exemption of tuition fee(s)

Verification of the applicant's tuition fee obligation is made by the Swedish Council for Higher Education (UHR); in conjunction with the applicant's entry requirements being checked, when applying in the admission system (NyA). Students who are required to pay tuition fees must pay an application fee in accordance to the procedures established by the Swedish Council for Higher Education (UHR). Payment of the application fee is a prerequisite for the application to be processed.

The following categories of applicants are exempt from tuition fee(s) from all education programmes they have either been admitted to or placed on a waiting list, if, when the application was submitted they comply with the following:

1. The student is a citizen of a state that is included in the agreement of The European Economic Area (EES) or of Switzerland.
2. The student has the following types of permanent residency/residence:
 - a) The student is a member of family to a citizen of an EES-state and has residence or permanent residency in Sweden according to chapter 3a 4 or 7 § Aliens' Act (2005:716).
 - b) The student is a family member to a Swiss citizen and has permanent residency in Sweden in accordance to chapter 4, 16 § Aliens' Act regulations (2006:97)
 - c) The student has permanent residency in Sweden.
 - d) The student, due to other reasons than studies, has a temporary residence permit in Sweden.
 - e) The student has long-term residency in Sweden in accordance to chapter 5 a Aliens' Act.
 - f) The student has a long-term residency in a different state within the European Union and has permanent residency in Sweden in accordance to chapter 4, 9 § Aliens' Act.
3. Is enrolled at a foreign college of higher education however, carries-out a limited part of the education at a Swedish University/College of Higher Education, within the frame of an exchange agreement which implies that tuition fee(s) shall not be charged.
4. Studying within the frame of an exchange programme where tuition fee(s) shall not be charged in accordance to government decisions.

5. Interpretations and applications of rules and regulations.

1. Citizenship is considered a main criterion for exemption of tuition fee(s); therefore, if an applicant has at some point met the required conditions allowing for an exemption of tuition fee(s), then this will apply for the following semesters of the education, even in the case of changed citizenship.
2. Assessment and interpretation of the applicant's right to be granted residence permit/residency, which allows for the exemption of tuition fee(s), is made by The Swedish Migration Board, i.e. decisions regarding residence permit/residency, and if so, what type, can only be made there.
3. In order for a temporary residency permit to allow for an exemption of tuition fee(s) of a payment-required term, the permit must be valid from the time the applicant made the first application for a payment-required term; i.e. the expiry date for the temporary residency permit must be the same date or later than when the first application for the payment-required term was made. If so, the student is granted exemption of tuition fee(s) for all education.
4. Applicants who do not comply with the non-payment of tuition fee(s) for all the search options in the application according to Chapter 3 Exemption of Tuition-fee(s) may still be exempt from tuition fees for certain search options. This applies for applicants who apply for courses/course-package within a programme that the applicant has started before July 1st 2011, i.e. before the rules and regulations for the payment of tuition fees started to comply. The tuition fee(s) is not required to be paid for these search options, therefore allowing the applicant to finish his/her education. The exemption of tuition fee(s) in these cases applies for studies that are completed no later than 31st December 2018. After this date even these applicants are required to pay tuition fee(s).

To determine whether an applicant has started an education programme before July 1st 2011 if the admission term is before autumn 2011, the above rule for non-payment of fee(s) applies.

6. Conditional decisions of admission

Tuition fee liable applicants who have been admitted or placed on a reserve list through selection are on the understanding and condition that tuition fee(s) are paid. The decision of the applicant's admission and allowance to start the education is therefore conditional, based on all tuition fee(s) being paid by the date stipulated by the University. If these terms are not met, the applicant's admission becomes invalid.

7. Refunds

The decision of the reimbursement of tuition fee(s) is made by Halmstad University. The application for reimbursement must be in writing and the application should be received during the current semester.

If a decision on reimbursement has been made, Halmstad University will reserve the right to retain a fixed amount of the tuition fee for administrative expenses. Decisions on reimbursement are made by the Head of the Student Affairs Department.

The reimbursement of tuition fee(s) is only made if the University considers the student having a specific reason(s) not to participate in the education, e.g. refusal of visa application. If an accepted student becomes seriously ill or injured and presents a valid doctor's certificate, the student can apply for intermission of studies or deferment of the admission to the next semester the program is offered.

The following reasons do not give the right to reimbursement:

1. Suspension from studies according to chapter 10 Higher Education Ordinance (1993:100)
2. The withdrawal from an education in accordance to the regulations (1987:915) concerning the withdrawal of students from higher education.
3. Suspension due to the failure or late-payment of tuition fees.
4. Retroactive change of the tuition fee.
5. Cancellation of place offered at course or program due to late arrival.
6. Non-completion of studies or,
7. Leave of studies.
8. Illness of others than applicant.
9. Withdrawn residence permit.
10. Withdrawn place of education due to incorrect documents.

8. Deferment, intermission of studies

Deferment

Student, who have been granted deferment and are required to pay tuition fees, shall when claiming the placement continue at the same level of tuition fees applicable at the time of admission to the education. When claiming the placement the University will not charge an application fee.

Intermission of studies

Students, who are required to pay tuition fees, shall after the end of the intermission continue the education at the same level of tuition fees applicable at the time of admission to the education.

9. Appeal

A decision of suspension due to non-full-payment(s) can be appealed against at The University's Higher Education Appeal Board. Otherwise, no decisions of these regulations can be appealed against.

Governing regulations

The regulations that form the basis of the managing of application- and tuition fee(s) are as follow:

1. Regulation (2010:543) of application- and tuition fee(s) at universities and colleges.
2. Higher Education Ordinance (1993:100)
3. The regulation regarding the reporting of studies etc. at universities and colleges.
4. Regulation (1993:221) for the Swedish University of Agriculture Sciences.
5. Regulation (2007:1164) for the National Defence College.

See <http://www.lagrummet.se/rattsinformation/forfattningar>