# **Application for degree certificate**

ENG 8:1

### The following documents shall be attached to the application:

#### For bachelor's degree students/exchange students:

Official transcript of records from home university

Appendix to application for degree certificate, verified by home university

## For master's degree students:

Bachelor's degree and transcript in original. We do not accept provisional degree certificate.

Verified copy of your passport.

## **Personal information** (please use CAPITAL letters)

State below the address to which your degree certificate should be sent:

E-mail address Personal ID-number (birth year,-month,-day, last 4 numbers

Name		Telephone no:	
Address	Postcode	Town/City/Country	
Programme		Major	
Specialization (if any)			

#### Please specify which degree the application is for

#### Please specify the courses you want to be included

(indicate with a cross)	
Higher Education Diploma	120
Bachelor of Science in Business and Economics	180
Bachelor of Science/Social Science/Arts	180
☐ Master of Science in Business and Economics	60
Master of Science/Social Science/Arts	60
Master	120

Course	Credits



Date

Signature

## Instructions

- Before you hand in your application please make sure that your study results are registered and that you have been given a final grade for the courses that will constitute your degree. All courses must be completed.
- Title of thesis must be published in DiVA.
- The application is to be submitted to the Service Centre or sent to Högskolan i Halmstad, Student Affairs, PO Box 823, 301 18 Halmstad

The degree certificate is normally issued within two months after the complete application has been submitted.

If you have any other information that you consider important,	
please write it here:	Course

Continued from previous page

Course	Credits

